

HOW TO ADD A NEW USER

■ WHEN TO USE THE USER MANAGEMENT PAGE TO CREATE A NEW USER

The User Management page allows the Agency Manager to create a **New User**.

Fields to complete will include:

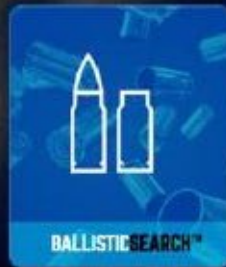
- Email
- Password
- Full Name
- Address
- Phone
- Description (Optional)
- Set Additional Options

WHERE TO ADD A NEW USER



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Click on **User Management**.



WHERE TO ADD A NEW USER



Then click here to
Add New User.



Home



Add New User



Search/ Modify Users



Confirm Users



Add Bulk User

ADD NEW USER MANAGEMENT SCREEN

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New User

User Information:

Email:

Username:

Password: Confirm:

Name:

Address:

City: State:

Zip/Postal: Badge:

Phone: Mobile:

Description:

User Profile

CarDetector Name:

CarDetector Operator:

Chris_test

Custom Profile

Default User

User Options:

Use existing Agency Address

Allow Password Change

User must change password at next login

Product Subscription:

PlateSearch BallisticSearch

FaceSearch CrimeSearch

Expiration Period:

Inactivity Period: 365 days of inactivity

Date Mandated Expiration (Training, Contract, etc)

User Permissions

PlateSearch | FaceSearch | BallisticSearch

PlateSearch Permission Group

EDESIX
GwinnettCountyPD_EXP10052019
HILLSBOROUGH_CSO_EXP10192019
KernCounty_09162019
TFARN Full Access

LPR System Use

CarDetector: CarDetector Admin

Assign User Geo-Zone:

Assign Zone

Zone is NOT assigned

Console Access:

Allow Alert Management

Reporting (Output Reports)

Record Preservation

Limit Data View

Limit Days:

Limit Date:

Limit Hot Plate uploads allotted

Multi-Dispatch TAS Access

Icon Management:

Detections (LPR data scan access):

Complete the **User Information**

Select the **User Profile**

Select the **User Options**

Apply the **Permission Group** for PlateSearch, FaceSearch, and/or BallisticSearch.

To learn more about **Permission Groups**, visit the User Profile portion of the module.

LPR SYSTEM USE, ASSIGN USER GEO-ZONE, & CONSOLE ACCESS PERMISSIONS

Let's go over some of the user permissions available in Vigilant PlateSearch.

By using the **Assign User Geo-Zone**, you can limit the area from which a user can view detections. This can severely limit a user's ability to search license plates, so use with **caution**.

Reporting (Output Reports) allows users to export reports outside of PlateSearch.

LPR System Use

CarDetector ▼

CarDetector is the software used in LPR equipped vehicles that generates alerts.

Assign User Geo-Zone:

Assign Zone
Zone is NOT assigned

Console Access:

Allow Alert Management Allow Alert Type Management

Allow Alert Management gives a user the ability to set-up their LPR Alerts.

Reporting (*Output Reports*)

Allow Alert Type Management gives the user the ability to create new Hot Plate Alert Types/Names.

Record Preservation

Limit Data View

Limit Days:

Limit Date:

Limit Hot Plate uploads allotted

Multi-Dispatch TAS Access

Icon Management allows the Agency Manager to remove certain tools from a user's profile. Hit **Configure** to change this.

Icon Management:

DETECTION, HITS, & HOT LIST MANAGEMENT PERMISSIONS

Let's go over some of the user permissions available in Vigilant PlateSearch.

The **Hits** area is similar to the **Detection** area, but controls what **Hot List Sources** a user can **View** and/or from where they **Get Alerts**.

The **Hot List Management** area works in the same way. The Agency Manager can change what **Hot Lists** a user can **View, Upload, and/or Edit**.

Detections (LPR data scan access):

	User	Agency	Commercial	Shared
View	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit	<input type="checkbox"/>	<input type="checkbox"/>		

Allow all data access Permissions

View LPR data Shared by:
All Agencies

Modify
Remove

Hits (Hot List - Detection matches):

	User	Agency	Shared
View	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Get Alerts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Allow all Hit Permissions

Alert Management: **Configure**

View Hits from Hot Lists Shared by:
All Agencies

Modify
Remove

Get Alerts from Hot Lists Shared by:
All Agencies

Modify
Remove

Hot List Management:

	User	Agency	Shared
View	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Upload	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Edit	<input type="checkbox"/>	<input type="checkbox"/>	

Allow all Hot List Permissions

View Hot Lists Shared by:
All Agencies

Modify
Remove

Suppress Hits

	User	Agency
Suppress Hits	<input type="checkbox"/>	<input type="checkbox"/>

The **Detections** area allows a user to change what detections they can **View** and/or **Edit**.

- **User Field:** User can see and change detections they captured (ex. Mobile Companion App)
- **Agency Field:** User can see and change detections captured by their agency's LPR cameras
- **Commercial Field:** User can see Commercial Detections
- **Shared Field:** User can see shared detections from outside agencies

These boxes allow the Agency Manager to **Modify** or **Remove** what types of Alerts/Hits or Hot Lists a user can see or receive.

A user can configure what types of alerts they receive in their **My Profile** within their own account.

VIGILANT FACESEARCH USER PERMISSIONS

Let's go over some of the user permissions available in Vigilant FaceSearch.

The **Facial Recognition Search/Again** box allows a user to search the same probe image again.

The **Gallery** area allows a user to change what galleries they can **Search** or where they can **Add New** images.

- **User Field:** User can search and/or add images to their own galleries
- **Agency Field:** User can search within their own agency's galleries
- **Shared Field:** User can search within outside agency's galleries

In the **Search Gallery Shared By** box, the Agency Manager can select which galleries a user can view.

NOTE: Contact support@vigilantsolutions.com if you do not see **Vigilant Solutions Agency Mugshots and Sex Offender Images** by state.

These two areas give a user permission to search and verify **Probe Images** and **Possible Match Images**.

Gallery Management:

	User	Agency	Shared
Search	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Add New (Upload)	<input checked="" type="checkbox"/>		

Search Gallery Shared by:

<input type="checkbox"/>	Vigilantsolutions Agency	Sex Offender Images
<input type="checkbox"/>	Vigilantsolutions Agency	Mugshot Images
<input type="checkbox"/>	Vigilantsolutions Agency	Mugshot Images
<input type="checkbox"/>	Vigilantsolutions Agency	Sex Offender Images

Facial Recognition/Search Again

Receive Watch List Alert from other users

Probe Images Management:

	User	Agency	Shared
Search	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Possible Match Images Management:

	User	Agency	Shared
Search	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(Verify/Assign)	<input checked="" type="checkbox"/>		